

# Canvey Island Town Council



LOCAL COUNCIL  
AWARD SCHEME  
QUALITY GOLD

## TO ALL MEMBERS OF THE COMMON LIAISON COMMITTEE

Cllr L. McCarthy-Calvert (Chairman), Cllr S. Brooke, Cllr S. Sayes, Cllr G. Issacs and Cllr D. Jones.

Dear Members,

I hereby summon you to attend a meeting of the **COMMON LIAISON COMMITTEE** to be held in the **TOWN COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, ESSEX, SS8 7RB** on the **13<sup>TH</sup> DECEMBER 2023** commencing at **11.00AM** for the transaction of business as set out below.

***Any member who is unable to attend the meeting should send their apologies before the meeting.***

Yours faithfully

Mrs E. De Can  
Town Clerk

6<sup>th</sup> December 2023

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk.*

## **A G E N D A**

1. Apologies for absence.
2. To receive Declarations of Interest in items on the agenda.
3. Public forum – to receive questions from members of the community of Canvey Island of which notice has been received for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Committee meeting held on 4<sup>th</sup> March 2020.
5. To note an update from the Chief Executive Officer, CPBC, on the ongoing issues surrounding Canvey Lake.
6. To note an update from the Town Clerk detailing works completed to date and the intention to develop the site to enhance it as a nature reserve and improve its natural habitat.
7. To consider and review the purpose of the committee and the recommendation to formulate a Stakeholder Group.
8. To consider a proposal for re-profiling the lake, the recommendations of this process and agree investigations into obtaining quotes for a water/silt depth survey and a topographic survey to assist with the analysis of the works required.
9. To consider the quote of £1,725 from the Essex Wildlife Trust to provide consultancy services and develop a Biodiversity Management Plan.